

DAIKIN ISITMA VE SOĞUTMA SİSTEMLERİ SANAYİ TİCARET ANONİM ŞİRKETİ
DISCLOSURE FOR PRODUCT AND/OR SERVICE PROCUREMENT PROCESSES

1. Data Controller

Your personal data is processed by Daikin Isıtma ve Soğutma Sistemleri Sanayi Ticaret Anonim Şirketi, registered at the address Gülsuyu Mahallesi Burçak Sk. No: 20 A Maltepe/İstanbul, under the registration no. 801969-0 of İstanbul Trade Registry Office (“**Company**”) in its capacity as the data controller, within the scope of the provisions of the Law no. 6698 on Protection of Personal Data (“**LPPD**”) and pursuant to this Disclosure for Product and/or Service Provision Process (“**Disclosure**”).

Our Company respects your confidentiality and your rights regarding protection of your personal data, and strives to establish and maintain a relationship based on trust with you. In this context, our Company processes your personal data in compliance with all legal provisions on protection of personal data, particularly the LPPD, and takes all security measures to ensure safety of your data. This Disclosure explains the scope under which your personal data, collected from real entity (including sole proprietorships) suppliers or employees of legal entity suppliers within the framework of your potential or existing commercial relationship with our Company or potential or existing commercial relationship of the company, where you are employed, with our Company. You can find detailed information on protection of your personal data by our Company in Daikin Isıtma ve Soğutma Sistemleri Sanayi Ticaret Anonim Şirketi Personal Data Protection and Processing Policy available at the address, <https://www.daikin.com.tr/daikin-kisisel-verilerin-korunmasi> .

2. Methods for Collection of Your Personal Data

Your personal data are collected by our Company by fully automated or partially automated means or non-automated means as part of a data recording system, from electronic and/or physical media through websites and mobile applications of our Company, particularly www.daikin.com.tr , printed forms, customer services hotline, e-mail, telephone, SMS, fax, courier / mail, online meeting / communication platforms, public internet sources, head office help desks of our Company and turnstile records, information technologies systems of the Company, Company platforms and applications, internal integrated systems and systems integrated with competent public institutions and private organizations, as well as other methods (channels) that might be added to these in the future.

3. Categories of Your Processed Personal Data and Purposes for Processing of Personal Data and Legal Grounds for Processing

A. In Terms of Suppliers / Personnel of Suppliers from Which Products and/or Services Are Procured

Categories of your processed personal data and purposes for processing of personal data and legal grounds for processing are explained in detail below within the scope of conduct and finalization of negotiations concerning proposals and contracts within the scope of establishment and/or maintenance of business relationships; contract management (e.g. leasing contracts); good / service procurement management; establishment of existing / potential supplier lists; supplier and/or supplier personnel selection; ensuring business continuity and conducting other communication activities concerning services; management of consultancies received specific to projects; sustainability and project management / follow-up / reporting; management of repair / maintenance / restoration activities; invoice issuance / modification / cancellation, payment and collection, as well as other accounting and financial affairs management (e.g. current card opening, declaration management); supplier communication and satisfaction management; foreign trade management; customs management; tender participation management; export operation management; import operation management; operation management; design / invention registration and process management; domestic and foreign logistics / transport management; order, planning, and manufacturing management; warehouse management; management of social responsibility projects; request / complaint

/ recommendation management; physical security management; car park vehicle tracking management; audit / internal audit management; legal and advisory affairs management, including fulfillment of legal obligations and performance of dispute procedures, to which the Company is a party and/or with which the Company is associated (e.g. lawsuit, enforcement, mediation); communication, audit, and reporting management within the scope of compliance with policies and procedures of our shareholder; storage and archive management; quality standards management including product / service / process improvement processes.

Important Note: We would like to remind that private personal data (e.g. religion and blood type information) pertaining to suppliers and/or their employees in signatory circulars, proxy letters, and other documents, which might be requested in contract negotiation, signing, and performance processes, should not be submitted or submitted by obfuscation to our Company.

Personal Data Category	Purposes for Processing of Personal Data and Legal Grounds for Processing
Identity Data	<p>Your personal data in this category are processed within the scope of personal data processing conditions (legal grounds) of express stipulation in the legislation pursuant to clause (a), the need to process personal data of contractual parties, provided that it is directly related to drawing up or executing an agreement pursuant to clause (c), being made public by the data subject pursuant to clause (d), the need to process data for the establishment, exercise or protection of any right pursuant to clause (e), and the need to process data for legitimate interests of the data controller, provided that fundamental rights and freedoms of the relevant person are not impaired pursuant to clause (f) of paragraph 2 of article 5 of the LPPD, and for the following purposes:</p> <ul style="list-style-type: none"> • Conducting Audit / Ethics Activities • Conducting Training Activities • Conducting Activities in Compliance with the Legislation • Conducting Finance and Accounting Activities • Follow-up and Conduct of Legal Affairs • Conducting Internal Audit / Investigation / Intelligence Activities • Conducting Communication Activities • Conducting / Auditing Business Activities • Conducting Business Continuity Activities • Conducting Logistics Activities • Conducting Good / Service Procurement Processes • Conducting Good / Service After Sale Support Services • Conducting Good / Service Manufacturing and Operation Processes • Organization and Event Management • Conducting Retention and Archiving Activities • Conducting Social Responsibility and Civil Society Activities • Conducting Contractual Processes • Conducting Strategic Planning Activities • Follow-up of Requests / Complaints • Conducting Supply Chain Management Processes • Conducting Investment Processes • Conducting Talent / Career Development Activities • Providing Information to Competent Individuals, Institutions, and Organizations

<p>Contact Data</p>	<p>Your personal data in this category are processed within the scope of personal data processing conditions (legal grounds) of express stipulation in the legislation pursuant to clause (a), the need to process personal data of contractual parties, provided that it is directly related to drawing up or executing an agreement pursuant to clause (c), being made public by the data subject pursuant to clause (d), the need to process data for the establishment, exercise or protection of any right pursuant to clause (e), and the need to process data for legitimate interests of the data controller, provided that fundamental rights and freedoms of the relevant person are not impaired pursuant to clause (f) of paragraph 2 of article 5 of the LPPD, and for the following purposes:</p> <ul style="list-style-type: none"> • Conducting Audit / Ethics Activities • Conducting Training Activities • Conducting Activities in Compliance with the Legislation • Conducting Finance and Accounting Activities • Follow-up and Conduct of Legal Affairs • Conducting Internal Audit / Investigation / Intelligence Activities • Conducting Communication Activities • Conducting / Auditing Business Activities • Conducting Business Continuity Activities • Conducting Logistics Activities • Conducting Good / Service Procurement Processes • Conducting Good / Service After Sale Support Services • Conducting Good / Service Manufacturing and Operation Processes • Organization and Event Management • Conducting Retention and Archiving Activities • Conducting Social Responsibility and Civil Society Activities • Conducting Contractual Processes • Conducting Strategic Planning Activities • Follow-up of Requests / Complaints • Conducting Supply Chain Management Processes • Conducting Investment Processes • Conducting Talent / Career Development Activities • Providing Information to Competent Individuals, Institutions, and Organizations
<p>Professional Experience Data</p>	<p>Your personal data in this category are processed within the scope of personal data processing conditions (legal grounds) of the need to process personal data of contractual parties, provided that it is directly related to drawing up or executing an agreement pursuant to clause (c), the need for the data controller to fulfill a legal obligation pursuant to clause (c), the need to process data for the establishment, exercise or protection of any right pursuant to clause (e), and the need to process data for legitimate interests of the data controller, provided that fundamental rights and freedoms of the relevant person are not impaired pursuant to clause (f) of paragraph 2 of article 5 of the LPPD, and for the following purposes:</p> <ul style="list-style-type: none"> • Conducting Audit / Ethics Activities • Conducting Training Activities

	<ul style="list-style-type: none"> • Conducting Activities in Compliance with the Legislation • Conducting Finance and Accounting Activities • Follow-up and Conduct of Legal Affairs • Conducting Internal Audit / Investigation / Intelligence Activities • Conducting Communication Activities • Conducting / Auditing Business Activities • Conducting Business Continuity Activities • Conducting Logistics Activities • Conducting Good / Service Procurement Processes • Conducting Good / Service After Sale Support Services • Conducting Good / Service Manufacturing and Operation Processes • Organization and Event Management • Conducting Retention and Archiving Activities • Conducting Social Responsibility and Civil Society Activities • Conducting Contractual Processes • Conducting Strategic Planning Activities • Follow-up of Requests / Complaints • Conducting Supply Chain Management Processes • Conducting Investment Processes • Conducting Talent / Career Development Activities • Providing Information to Competent Individuals, Institutions, and Organizations
Financial Data	<p>Your personal data in this category are processed within the scope of personal data processing conditions (legal grounds) of express stipulation in the legislation pursuant to clause (a), the need to process personal data of contractual parties, provided that it is directly related to drawing up or executing an agreement pursuant to clause (c), the need to process data for the establishment, exercise or protection of any right pursuant to clause (e), and the need to process data for legitimate interests of the data controller, provided that fundamental rights and freedoms of the relevant person are not impaired pursuant to clause (f) of paragraph 2 of article 5 of the LPPD, and for the following purposes:</p> <ul style="list-style-type: none"> • Conducting Audit / Ethics Activities • Conducting Activities in Compliance with the Legislation • Conducting Finance and Accounting Activities • Follow-up and Conduct of Legal Affairs • Conducting Internal Audit / Investigation / Intelligence Activities • Conducting / Auditing Business Activities • Conducting Business Continuity Activities • Conducting Logistics Activities • Conducting Good / Service Procurement Processes • Conducting Retention and Archiving Activities • Conducting Contractual Processes • Conducting Supply Chain Management Processes • Conducting Investment Processes • Providing Information to Competent Individuals, Institutions, and Organizations
Audio-Visual Data	<p>Your personal data in this category are processed within the scope of personal data processing conditions (legal grounds) of the need to process personal</p>

	<p>of contractual parties, provided that it is directly related to drawing up or executing an agreement pursuant to clause (c), the need for the data controller to fulfill a legal obligation pursuant to clause (ç), the need to process data for the establishment, exercise or protection of any right pursuant to clause (e), and the need to process data for legitimate interests of the data controller, provided that fundamental rights and freedoms of the relevant person are not impaired pursuant to clause (f) of paragraph 2 of article 5 of the LPPD, and for the following purposes:</p> <ul style="list-style-type: none"> • Conducting Audit / Ethics Activities • Conducting Training Activities • Follow-up and Conduct of Legal Affairs • Conducting Internal Audit / Investigation / Intelligence Activities • Conducting Communication Activities • Conducting / Auditing Business Activities • Conducting Business Continuity Activities • Conducting Good / Service Procurement Processes • Organization and Event Management • Conducting Retention and Archiving Activities • Conducting Contractual Processes • Conducting Talent / Career Development Activities • Providing Information to Competent Individuals, Institutions, and Organizations
Legal Action Data	<p>Your personal data in this category are processed within the scope of personal data processing conditions (legal grounds) of the need to process personal data of contractual parties, provided that it is directly related to drawing up or executing an agreement pursuant to clause (c), the need for the data controller to fulfill a legal obligation pursuant to clause (ç), the need to process data for the establishment, exercise or protection of any right pursuant to clause (e), and the need to process data for legitimate interests of the data controller, provided that fundamental rights and freedoms of the relevant person are not impaired pursuant to clause (f) of paragraph 2 of article 5 of the LPPD, and for the following purposes:</p> <ul style="list-style-type: none"> • Conducting Audit / Ethics Activities • Conducting Activities in Compliance with the Legislation • Follow-up and Conduct of Legal Affairs • Conducting Internal Audit / Investigation / Intelligence Activities • Conducting / Auditing Business Activities • Conducting Good / Service Procurement Processes • Conducting Good / Service Manufacturing and Operation Processes • Conducting Retention and Archiving Activities • Conducting Contractual Processes • Conducting Supply Chain Management Processes • Providing Information to Competent Individuals, Institutions, and Organizations
Process Security Information	<p>Your personal data in this category are processed within the scope of personal data processing conditions (legal grounds) of the need to process personal</p>

	<p>of contractual parties, provided that it is directly related to drawing up or executing an agreement pursuant to clause (c), the need for the data controller to fulfill a legal obligation pursuant to clause (ç), the need to process data for the establishment, exercise or protection of any right pursuant to clause (e), and the need to process data for legitimate interests of the data controller, provided that fundamental rights and freedoms of the relevant person are not impaired pursuant to clause (f) of paragraph 2 of article 5 of the LPPD, and for the following purposes:</p> <ul style="list-style-type: none"> • Conducting Audit / Ethics Activities • Conducting Activities in Compliance with the Legislation • Follow-up and Conduct of Legal Affairs • Conducting Internal Audit / Investigation / Intelligence Activities • Conducting Communication Activities • Conducting / Auditing Business Activities • Conducting Business Continuity Activities • Conducting Good / Service Manufacturing and Operation Processes • Conducting Retention and Archiving Activities • Conducting Contractual Processes • Follow-up of Requests / Complaints • Providing Information to Competent Individuals, Institutions, and Organizations
<p>Request / Complain / Recommendation Data</p>	<p>Your personal data in this category are processed within the scope of personal data processing conditions (legal grounds) of the need to process personal data of contractual parties, provided that it is directly related to drawing up or executing an agreement pursuant to clause (c), the need for the data controller to fulfill a legal obligation pursuant to clause (ç), the need to process data for the establishment, exercise or protection of any right pursuant to clause (e), and the need to process data for legitimate interests of the data controller, provided that fundamental rights and freedoms of the relevant person are not impaired pursuant to clause (f) of paragraph 2 of article 5 of the LPPD, and for the following purposes:</p> <ul style="list-style-type: none"> • Conducting Audit / Ethics Activities • Follow-up and Conduct of Legal Affairs • Conducting Internal Audit / Investigation / Intelligence Activities • Conducting Communication Activities • Conducting / Auditing Business Activities • Receiving and Evaluating Recommendations Aimed at Improvement of Business Processes • Conducting Business Continuity Activities • Conducting Good / Service Procurement Processes • Conducting Retention and Archiving Activities • Conducting Contractual Processes • Follow-up of Requests / Complaints • Conducting Supply Chain Management Processes • Providing Information to Competent Individuals, Institutions, and Organizations

Vehicle Data	<p>Your personal data in this category are processed within the scope of personal data processing conditions (legal grounds) of the need to process personal data of contractual parties, provided that it is directly related to drawing up or executing an agreement pursuant to clause (c), the need for the data controller to fulfill a legal obligation pursuant to clause (ç), the need to process data for the establishment, exercise or protection of any right pursuant to clause (e), and the need to process data for legitimate interests of the data controller, provided that fundamental rights and freedoms of the relevant person are not impaired pursuant to clause (f) of paragraph 2 of article 5 of the LPPD, and for the following purposes:</p> <ul style="list-style-type: none"> • Conducting Audit / Ethics Activities • Conducting Activities in Compliance with the Legislation • Follow-up and Conduct of Legal Affairs • Conducting Internal Audit / Investigation / Intelligence Activities • Conducting / Auditing Business Activities • Conducting Logistics Activities • Conducting Good / Service Manufacturing and Operation Processes • Conducting Retention and Archiving Activities • Conducting Supply Chain Management Processes • Providing Information to Competent Individuals, Institutions, and Organizations
Location Data	<p>Your personal data in this category are processed within the scope of personal data processing conditions (legal grounds) of the need to process personal data of contractual parties, provided that it is directly related to drawing up or executing an agreement pursuant to clause (c), the need for the data controller to fulfill a legal obligation pursuant to clause (ç), the need to process data for the establishment, exercise or protection of any right pursuant to clause (e), and the need to process data for legitimate interests of the data controller, provided that fundamental rights and freedoms of the relevant person are not impaired pursuant to clause (f) of paragraph 2 of article 5 of the LPPD, and for the following purposes:</p> <ul style="list-style-type: none"> • Conducting Audit / Ethics Activities • Follow-up and Conduct of Legal Affairs • Conducting Internal Audit / Investigation / Intelligence Activities • Planning Human Resources Processes • Conducting Logistics Activities • Conducting Good / Service Manufacturing and Operation Processes • Conducting Retention and Archiving Activities • Conducting Supply Chain Management Processes • Ensuring Security of Data Controller Operations • Providing Information to Competent Individuals, Institutions, and Organizations
Private Personal Data	<p>Within the scope of (i) foreign trade management, (ii) logistics / transport management, (iii) customs management, and (iv) instructor research and interview management processes in accordance with clause (a) of paragraph 3 of article 6 of the LPPD, your personal data, limited to conviction and security measures, association membership, foundation membership, and medical information, are processed.</p>

	<p>within the scope of the condition of explicit consent for personal data processing (legal grounds) and for the following purposes if such data are obtained specific to the mentioned process.</p> <ul style="list-style-type: none"> • Conducting Audit / Ethics Activities • Conducting Training Activities • Follow-up and Conduct of Legal Affairs • Conducting Internal Audit / Investigation / Intelligence Activities • Conducting / Auditing Business Activities • Conducting Business Continuity Activities • Conducting Logistics Activities • Conducting Good / Service Manufacturing and Operation Processes • Conducting Retention and Archiving Activities • Conducting Supply Chain Management Processes <p>• **Important Note: In accordance with the exceptional circumstances, where LPPD shall not be applicable, as regulated in the provision of article 28 of the LPPD, processing your private personal data and transfer within this scope are not subject to the legal condition for explicit consent.</p>
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B. In Terms of Dedicated Suppliers / Personnel of Suppliers Working in Our Company Premises

Categories of your processed personal data and purposes for processing of personal data and legal grounds for processing are explained in detail below within the scope of conduct and finalization of negotiations concerning proposals and contracts within the scope of establishment and/or maintenance of business relationships; contract management (e.g. leasing contracts); good / service procurement management; dedicated supplier / supplier personnel selection; ensuring business continuity and conducting other communication activities concerning services; management of repair / maintenance / restoration activities; invoice issuance / modification / cancellation, payment and collection, as well as other accounting and financial affairs management (e.g. current card opening, declaration management); warehouse management; paid / unpaid leave management; order, planning, and manufacturing management; physical security management; dedicated supplier / supplier personnel file generation; internal / external training, certification, and orientation management; request / complaint / recommendation management for satisfaction of dedicated suppliers / supplier personnel; continuity control management for dedicated supplier / supplier personnel; discipline / investigation / ethics management; device / tool / system debit, audit, and follow-up management; occupational health and safety management; dedicated supplier / supplier employee benefit and benefit management (e.g. service provision); printer utilization management; information processing request / support management; dedicated supplier / supplier personnel resignation management; audit / internal audit management; legal and advisory affairs management, including fulfillment of legal obligations and performance of dispute procedures, to which the Company is a party and/or with which the Company is associated (e.g. lawsuit, enforcement, mediation); communication, audit, and reporting management within the scope of compliance with policies and procedures of our shareholder; internal announcement management (e.g. marriage, birth, death); process development and digitalization management processes for Company operations; storage and archive management; information security management (e.g. establishment of access / authorization matrix, keeping log records, system room access authorizations); and quality standards management including product / service / process improvement processes.

Important Note: We would like to remind that all medical reports and other medical data, as well as personnel files that constitute basis for qualification certificates of personnel, to be employed under supplier, temporary work, or sub-employer relationships in our Company, should be stored by supplier companies and, as necessary, kept available in their own data recording systems for submission to public institutions and organizations, and other authorities.

Personal Data Category	Purposes for Processing of Personal Data and Legal Grounds for Processing
Identity Data	<p>Your personal data in this category are processed within the scope of personal data processing conditions (legal grounds) of the need to process personal data of contractual parties, provided that it is directly related to drawing up or executing an agreement pursuant to clause (c), the need for the data controller to fulfill a legal obligation pursuant to clause (ç), the need to process data for the establishment, exercise or protection of any right pursuant to clause (e), and the need to process data for legitimate interests of the data controller, provided that fundamental rights and freedoms of the relevant person are not impaired pursuant to clause (f) of paragraph 2 of article 5 of the LPPD, and for the following purposes:</p> <ul style="list-style-type: none"> • Conducting Emergency Management Processes • Conducting Information Security Processes • Conducting Audit / Ethics Activities • Conducting Training Activities • Enforcement of Access Authorizations • Conducting Activities in Compliance with the Legislation • Conducting Finance and Accounting Activities • Conducting Company / Product / Service Loyalty Processes • Ensuring Physical Location Security • Conducting Assignment Processes • Follow-up and Conduct of Legal Affairs • Conducting Internal Audit / Investigation / Intelligence Activities • Conducting Communication Activities • Planning Human Resources Processes • Conducting / Auditing Business Activities • Conducting Occupational Health and Safety Activities • Receiving and Evaluating Recommendations Aimed at Improvement of Business Processes • Conducting Business Continuity Activities • Conducting Logistics Activities • Conducting Good / Service Procurement Processes • Conducting Good / Service Manufacturing and Operation Processes • Conducting Customer Relations Management Processes • Conducting Customer Satisfaction Activities • Organization and Event Management • Conducting Retention and Archiving Activities • Conducting Social Responsibility and Civil Society Activities • Conducting Contractual Processes • Conducting Process Development and Reporting Activities in Digital Environment • Follow-up of Requests / Complaints • Ensuring Security of Movable Property and Resources • Ensuring Security of Data Controller Operations • Conducting Talent / Career Development Activities • Providing Information to Competent Individuals, Institutions, and Organizations

	<p>Your personal data in this category are also processed within the scope of the condition of explicit consent for personal data processing (legal grounds) and for the following purposes if obtained specific to each process mentioned in accordance with paragraph 1 of article 5 of the LPPD within the scope of (i) Internal announcement management (e.g. marriage, birth, death) and (ii) process development and digitalization management processes for Company operations:</p> <ul style="list-style-type: none"> • Conducting Emergency Management Processes • Conducting Company / Product / Service Loyalty Processes • Conducting Communication Activities • Planning Human Resources Processes • Conducting Business Continuity Activities • Conducting Retention and Archiving Activities • Conducting Process Development and Reporting Activities in Digital Environment
<p>Contact Data</p>	<p>Your personal data in this category are processed within the scope of personal data processing conditions (legal grounds) of the need to process personal data of contractual parties, provided that it is directly related to drawing up or executing an agreement pursuant to clause (c), the need for the data controller to fulfill a legal obligation pursuant to clause (ç), the need to process data for the establishment, exercise or protection of any right pursuant to clause (e), and the need to process data for legitimate interests of the data controller, provided that fundamental rights and freedoms of the relevant person are not impaired pursuant to clause (f) of paragraph 2 of article 5 of the LPPD, and for the following purposes:</p> <ul style="list-style-type: none"> • Conducting Emergency Management Processes • Conducting Information Security Processes • Conducting Audit / Ethics Activities • Conducting Training Activities • Enforcement of Access Authorizations • Conducting Activities in Compliance with the Legislation • Conducting Company / Product / Service Loyalty Processes • Conducting Assignment Processes • Follow-up and Conduct of Legal Affairs • Conducting Internal Audit / Investigation / Intelligence Activities • Conducting Communication Activities • Planning Human Resources Processes • Conducting / Auditing Business Activities • Conducting Occupational Health and Safety Activities • Receiving and Evaluating Recommendations Aimed at Improvement of Business Processes • Conducting Business Continuity Activities • Conducting Logistics Activities • Conducting Good / Service Procurement Processes • Conducting Good / Service Manufacturing and Operation Processes • Conducting Customer Relations Management Processes

	<ul style="list-style-type: none"> • Conducting Customer Satisfaction Activities • Organization and Event Management • Conducting Retention and Archiving Activities • Conducting Social Responsibility and Civil Society Activities • Conducting Contractual Processes • Conducting Process Development and Reporting Activities in Digital Environment • Follow-up of Requests / Complaints • Ensuring Security of Movable Property and Resources • Ensuring Security of Data Controller Operations • Conducting Talent / Career Development Activities • Providing Information to Competent Individuals, Institutions, and Organizations <p>Your personal data in this category are also processed within the scope of the condition of explicit consent for personal data processing (legal grounds) and for the following purposes if obtained specific to each process mentioned in accordance with paragraph 1 of article 5 of the LPPD within the scope of (i) Internal announcement management (e.g. marriage, birth, death) and (ii) process development and digitalization management processes for Company operations:</p> <ul style="list-style-type: none"> • Conducting Emergency Management Processes • Conducting Company / Product / Service Loyalty Processes • Conducting Communication Activities • Planning Human Resources Processes • Conducting Business Continuity Activities • Conducting Retention and Archiving Activities • Conducting Process Development and Reporting Activities in Digital Environment
<p>Professional Experience Data</p>	<p>Your personal data in this category are processed within the scope of personal data processing conditions (legal grounds) of the need to process personal data of contractual parties, provided that it is directly related to drawing up or executing an agreement pursuant to clause (c), the need for the data controller to fulfill a legal obligation pursuant to clause (ç), the need to process data for the establishment, exercise or protection of any right pursuant to clause (e), and the need to process data for legitimate interests of the data controller, provided that fundamental rights and freedoms of the relevant person are not impaired pursuant to clause (f) of paragraph 2 of article 5 of the LPPD, and for the following purposes:</p> <ul style="list-style-type: none"> • Conducting Emergency Management Processes • Conducting Information Security Processes • Conducting Audit / Ethics Activities • Conducting Training Activities • Enforcement of Access Authorizations • Conducting Activities in Compliance with the Legislation • Conducting Finance and Accounting Activities • Conducting Company / Product / Service Loyalty Processes • Ensuring Physical Location Security

	<ul style="list-style-type: none"> • Conducting Assignment Processes • Follow-up and Conduct of Legal Affairs • Conducting Internal Audit / Investigation / Intelligence Activities • Conducting Communication Activities • Planning Human Resources Processes • Conducting / Auditing Business Activities • Conducting Occupational Health and Safety Activities • Receiving and Evaluating Recommendations Aimed at Improvement of Business Processes • Conducting Business Continuity Activities • Conducting Retention and Archiving Activities • Conducting Social Responsibility and Civil Society Activities • Conducting Contractual Processes • Conducting Process Development and Reporting Activities in Digital Environment • Follow-up of Requests / Complaints • Ensuring Security of Movable Property and Resources • Ensuring Security of Data Controller Operations • Conducting Talent / Career Development Activities • Providing Information to Competent Individuals, Institutions, and Organizations <p>Your personal data in this category are also processed within the scope of the condition of explicit consent for personal data processing (legal grounds) and for the following purposes if obtained specific to each process mentioned in accordance with paragraph 1 of article 5 of the LPPD within the scope of (i) Internal announcement management (e.g. marriage, birth, death) and (ii) process development and digitalization management processes for Company operations:</p> <ul style="list-style-type: none"> • Conducting Emergency Management Processes • Conducting Company / Product / Service Loyalty Processes • Conducting Communication Activities • Planning Human Resources Processes • Conducting Business Continuity Activities • Conducting Retention and Archiving Activities • Conducting Process Development and Reporting Activities in Digital Environment
Audio-Visual Data	<p>Your personal data in this category are processed within the scope of personal data processing conditions (legal grounds) of the need to process personal data of contractual parties, provided that it is directly related to drawing up or executing an agreement pursuant to clause (c), the need for the data controller to fulfill a legal obligation pursuant to clause (ç), the need to process data for the establishment, exercise or protection of any right pursuant to clause (e), and the need to process data for legitimate interests of the data controller, provided that fundamental rights and freedoms of the relevant person are not impaired pursuant to clause (f) of paragraph 2 of article 5 of the LPPD, and for the following purposes:</p> <ul style="list-style-type: none"> • Conducting Emergency Management Processes

	<ul style="list-style-type: none"> • Conducting Audit / Ethics Activities • Conducting Training Activities • Conducting Activities in Compliance with the Legislation • Conducting Company / Product / Service Loyalty Processes • Follow-up and Conduct of Legal Affairs • Conducting Internal Audit / Investigation / Intelligence Activities • Conducting Communication Activities • Planning Human Resources Processes • Conducting / Auditing Business Activities • Conducting Occupational Health and Safety Activities • Conducting Business Continuity Activities • Conducting Customer Relations Management Processes • Conducting Customer Satisfaction Activities • Organization and Event Management • Conducting Retention and Archiving Activities • Conducting Social Responsibility and Civil Society Activities • Conducting Process Development and Reporting Activities in Digital Environment • Follow-up of Requests / Complaints • Ensuring Security of Data Controller Operations • Conducting Talent / Career Development Activities • Providing Information to Competent Individuals, Institutions, and Organizations <p>Your personal data in this category are also processed within the scope of the condition of explicit consent for personal data processing (legal grounds) and for the following purposes if obtained specific to each process mentioned in accordance with paragraph 1 of article 5 of the LPPD within the scope of process development and digitalization management process for Company operations:</p> <ul style="list-style-type: none"> • Conducting Business Continuity Activities • Conducting Retention and Archiving Activities • Conducting Process Development and Reporting Activities in Digital Environment
Legal Action Data	<p>Your personal data in this category are processed within the scope of personal data processing conditions (legal grounds) of the need to process personal data of contractual parties, provided that it is directly related to drawing up or executing an agreement pursuant to clause (c), the need for the data controller to fulfill a legal obligation pursuant to clause (ç), the need to process data for the establishment, exercise or protection of any right pursuant to clause (e), and the need to process data for legitimate interests of the data controller, provided that fundamental rights and freedoms of the relevant person are not impaired pursuant to clause (f) of paragraph 2 of article 5 of the LPPD, and for the following purposes:</p> <ul style="list-style-type: none"> • Conducting Audit / Ethics Activities • Conducting Activities in Compliance with the Legislation • Follow-up and Conduct of Legal Affairs • Conducting Internal Audit / Investigation / Intelligence Activities

	<ul style="list-style-type: none"> • Conducting / Auditing Business Activities • Conducting Retention and Archiving Activities • Conducting Contractual Processes • Providing Information to Competent Individuals, Institutions, and Organizations
<p>Request / Complain / Recommendation Data</p>	<p>Your personal data in this category are processed within the scope of personal data processing conditions (legal grounds) of the need to process personal data of contractual parties, provided that it is directly related to drawing up or executing an agreement pursuant to clause (c), the need for the data controller to fulfill a legal obligation pursuant to clause (ç), the need to process data for the establishment, exercise or protection of any right pursuant to clause (e), and the need to process data for legitimate interests of the data controller, provided that fundamental rights and freedoms of the relevant person are not impaired pursuant to clause (f) of paragraph 2 of article 5 of the LPPD, and for the following purposes:</p> <ul style="list-style-type: none"> • Conducting Audit / Ethics Activities • Conducting Training Activities • Conducting Activities in Compliance with the Legislation • Follow-up and Conduct of Legal Affairs • Conducting Internal Audit / Investigation / Intelligence Activities • Conducting Communication Activities • Planning Human Resources Processes • Conducting / Auditing Business Activities • Receiving and Evaluating Recommendations Aimed at Improvement of Business Processes • Conducting Business Continuity Activities • Conducting Retention and Archiving Activities • Follow-up of Requests / Complaints • Conducting Talent / Career Development Activities • Providing Information to Competent Individuals, Institutions, and Organizations <p>Your personal data in this category are also processed within the scope of the condition of explicit consent for personal data processing (legal grounds) and for the following purposes if obtained specific to each process mentioned in accordance with paragraph 1 of article 5 of the LPPD within the scope of process development and digitalization management process for Company operations:</p> <ul style="list-style-type: none"> • Conducting Business Continuity Activities • Conducting Retention and Archiving Activities • Conducting Process Development and Reporting Activities in Digital Environment
<p>Vehicle Data</p>	<p>Your personal data in this category are processed within the scope of personal data processing conditions (legal grounds) of the need to process personal data of contractual parties, provided that it is directly related to drawing up or executing an agreement pursuant to clause (c), the need for the data controller to fulfill a legal obligation pursuant to clause (ç), the need to process data for the establishment, exercise or protection of any right pursuant to clause (e),</p>

	<p>and the need to process data for legitimate interests of the data controller, provided that fundamental rights and freedoms of the relevant person are not impaired pursuant to clause (f) of paragraph 2 of article 5 of the LPPD, and for the following purposes:</p> <ul style="list-style-type: none"> • Conducting Emergency Management Processes • Conducting Audit / Ethics Activities • Follow-up and Conduct of Legal Affairs • Conducting Internal Audit / Investigation / Intelligence Activities • Planning Human Resources Processes • Conducting Retention and Archiving Activities • Conducting Contractual Processes • Ensuring Security of Data Controller Operations • Providing Information to Competent Individuals, Institutions, and Organizations
<p>Process Security Information</p>	<p>Your personal data in this category are processed within the scope of personal data processing conditions (legal grounds) of express stipulation in the legislation pursuant to clause (a), the need to process personal data of contractual parties, provided that it is directly related to drawing up or executing an agreement pursuant to clause (c), the need for the data controller to fulfill a legal obligation pursuant to clause (ç), the need to process data for the establishment, exercise or protection of any right pursuant to clause (e), and the need to process data for legitimate interests of the data controller, provided that fundamental rights and freedoms of the relevant person are not impaired pursuant to clause (f) of paragraph 2 of article 5 of the LPPD, and for the following purposes:</p> <ul style="list-style-type: none"> • Conducting Information Security Processes • Conducting Audit / Ethics Activities • Enforcement of Access Authorizations • Conducting Activities in Compliance with the Legislation • Ensuring Physical Location Security • Follow-up and Conduct of Legal Affairs • Conducting Internal Audit / Investigation / Intelligence Activities • Planning Human Resources Processes • Conducting / Auditing Business Activities • Conducting Business Continuity Activities • Conducting Retention and Archiving Activities • Conducting Process Development and Reporting Activities in Digital Environment • Follow-up of Requests / Complaints • Ensuring Security of Movable Property and Resources • Ensuring Security of Data Controller Operations • Providing Information to Competent Individuals, Institutions, and Organizations <p>Your personal data in this category are also processed within the scope of the condition of explicit consent for personal data processing (legal grounds) and for the following purposes if obtained specific to each process mentioned in</p>

	<p>within the scope of the condition of explicit consent for personal data processing (legal grounds) and for the following purposes if such data are obtained specific to the mentioned process.</p> <ul style="list-style-type: none"> • Conducting Business Continuity Activities • Conducting Retention and Archiving Activities • Conducting Process Development and Reporting Activities in Digital Environment
Physical Location Security Data	<p>Your personal data in this category are processed within the scope of personal data processing conditions (legal grounds) of the need to process personal data of contractual parties, provided that it is directly related to drawing up or executing an agreement pursuant to clause (c), the need for the data controller to fulfill a legal obligation pursuant to clause (ç), the need to process data for the establishment, exercise or protection of any right pursuant to clause (e), and the need to process data for legitimate interests of the data controller, provided that fundamental rights and freedoms of the relevant person are not impaired pursuant to clause (f) of paragraph 2 of article 5 of the LPPD, and for the following purposes:</p> <ul style="list-style-type: none"> • Conducting Emergency Management Processes • Conducting Audit / Ethics Activities • Conducting Activities in Compliance with the Legislation • Ensuring Physical Location Security • Follow-up and Conduct of Legal Affairs • Conducting Internal Audit / Investigation / Intelligence Activities • Planning Human Resources Processes • Conducting Occupational Health and Safety Activities • Conducting Retention and Archiving Activities • Ensuring Security of Movable Property and Resources • Ensuring Security of Data Controller Operations • Providing Information to Competent Individuals, Institutions, and Organizations
Location Data	<p>Your personal data in this category are processed within the scope of personal data processing conditions (legal grounds) of the need to process personal data of contractual parties, provided that it is directly related to drawing up or executing an agreement pursuant to clause (c), the need for the data controller to fulfill a legal obligation pursuant to clause (ç), the need to process data for the establishment, exercise or protection of any right pursuant to clause (e), and the need to process data for legitimate interests of the data controller, provided that fundamental rights and freedoms of the relevant person are not impaired pursuant to clause (f) of paragraph 2 of article 5 of the LPPD, and for the following purposes:</p> <ul style="list-style-type: none"> • Conducting Audit / Ethics Activities • Follow-up and Conduct of Legal Affairs • Conducting Internal Audit / Investigation / Intelligence Activities • Planning Human Resources Processes • Conducting Retention and Archiving Activities • Ensuring Security of Data Controller Operations

	<ul style="list-style-type: none"> • Providing Information to Competent Individuals, Institutions, and Organizations
<p>Private Personal Data</p>	<p>Your personal data, limited to medical information, are processed pursuant to the condition of personal data processing due to requirement by entities under confidentiality obligation or authorized institutions and organizations for the purposes of protection of public health, preventive medicine, performance of medical diagnosis, treatment and care services, and planning, management, and financing of health services in accordance with clause (e) of paragraph 3 of article 6 of the LPPD, and for the following purposes:</p> <ul style="list-style-type: none"> • Conducting Emergency Management Processes • Conducting Audit / Ethics Activities • Conducting Activities in Compliance with the Legislation • Follow-up and Conduct of Legal Affairs • Conducting Internal Audit / Investigation / Intelligence Activities • Conducting Occupational Health and Safety Activities • Conducting Retention and Archiving Activities • Providing Information to Competent Individuals, Institutions, and Organizations <p>Your personal data, limited to conviction and security measures, foundation membership, association membership, and medical data, processed within the scope of (i) internal announcement management (e.g. marriage, birth, death) and (ii) dedicated supplier / supplier personnel transport management (e.g. provision of shuttles) in accordance with clause (a) of paragraph 3 of article 6 of the LPPD, are processed within the scope of the condition of explicit consent for personal data processing (legal grounds) and for the following purposes if such data are obtained specific to each mentioned process:</p> <ul style="list-style-type: none"> • Conducting Emergency Management Processes • Follow-up and Conduct of Legal Affairs • Conducting Communication Activities • Planning Human Resources Processes • Conducting Business Continuity Activities • Conducting Retention and Archiving Activities • Ensuring Security of Data Controller Operations <ul style="list-style-type: none"> • **Important Note: In accordance with the exceptional circumstances, where LPPD shall not be applicable, as regulated in the provision of article 28 of the LPPD, processing your private personal data and transfer within this scope are not subject to the legal condition for explicit consent.

4. Transfer of Your Personal Data to Local and/or Foreign Third Parties

Within our company, only our employees with limited access authorization in terms of the purposes detailed above can access your personal data to perform their duties, and your personal data are not transferred to local and/or foreign third parties in the absence of circumstances for transfer, as regulated in article(s) 8 and/or 9 of the LPPD. However, your personal data, processed within the scope of each personal data category mentioned above, can be transferred to the following recipient groups in

compliance with articles 8 and/or 9 of the LPPD and also in the presence of abovementioned personal data processing conditions (legal grounds) for the relevant data category in terms of transfer purposes:

- Your personal data, limited to identity, contact, professional experience, financial, audio-visual, legal action, request / complaint / recommendation, vehicle, transaction security, physical location security, and location personal data categories, **to our suppliers** including our shareholder acting in the capacity of local and/or foreign service provider for the purposes determined under the relevant category for each data category mentioned above, and particularly for the purpose of providing products and/or services for maintenance of company activities (e.g. CPA, tax and legal consultants, audit firms, agencies, information technologies and data hosting service providers),
- Your personal data, limited to identity, contact, vehicle, and financial personal data categories, to local and/or foreign **banks** and **insurance companies / agencies**, for the purposes determined under the relevant category for each data category mentioned above, and particularly for the purposes of planning and/or performance of payment transactions concerning products / services,
- Your personal data, limited to identity, contact, professional experience, audio-visual, legal action, request / complaint / recommendation, vehicle, transaction security, and physical location security personal data categories, as well as conviction, security measures, and medical information, to your local **principal employer**, for the purposes determined under the relevant category for each data category mentioned above, and particularly for the purpose of management of dedicated supplier / supplier personnel activities and making necessary notifications to principal employers,
- Your personal data, limited to identity, contact, and professional experience, personal data categories, to our local and/or foreign **business partners** (e.g. organizational partners), for the purposes determined under the relevant category for each data category mentioned above, and particularly for the purposes of ensuring business continuity within the scope of our Company's operations and engaging in potential cooperations,
- Your personal data, limited to identity, contact, professional experience, and vehicle personal data categories, to our local and/or foreign **distributors, dealers, and authorized service shops**, for the purposes determined under the relevant category for each data category mentioned above, and particularly for the purpose of provision of sale or after sale support services for goods and/or services of our Company,
- Your personal data, limited to identity, contact, professional experience, financial, audio-visual, legal action, request / complaint / recommendation, vehicle, transaction security, and physical location security personal data categories, to our foreign **shareholder**, for the purposes determined under the relevant category for each data category mentioned above, and particularly for the purposes of planning and/or performance of communications, audit, and reporting activities in terms of ensuring compliance with policies and procedures of our shareholder,
- Your personal data, limited to identity, contact, professional experience, audio-visual, legal action, financial, transaction security, and request / complaint / recommendation personal data categories and medical information, to local and/or foreign **potential buyers, sellers, and other respondent parties of the transaction, and their employees, consultants, and database service providers involved in the relevant process under the obligation of confidentiality**, for the purposes determined under the relevant category for each data category mentioned above, and particularly for the purposes of performance of legal and financial inspection activities in terms of our Company in potential mergers, takeovers, joint ventures, demergers, and other structural changes, and
- Your personal data, limited to identity, contact, professional experience, financial, audio-visual, legal action, request / complaint / recommendation, vehicle, transaction security, physical location security, and location personal data categories, as well as conviction and security measures, philosophical beliefs, foundation memberships, association memberships, and medical data, **to competent public institutions and organizations** (e.g. courts, notaries, tax offices, foreign authorities) for the purposes determined under the relevant category for each data category mentioned above, and particularly for the purpose of fulfillment of legal obligations and follow-up of legal affairs of our Company.

5. Processing Duration of Your Personal Data

Your personal data, obtained in the course of operations of our Company, are retained and destroyed pursuant to the general principles and regulations specified in the policies and procedures of our Company, issued in line with the provisions of particularly the Constitution, LPPD, the Regulation on Deletion, Disposal, or Anonymization of Personal Data, and other applicable legislation.

In this scope, your personal data shall be destroyed if all of the abovementioned personal data processing conditions completely cease to exist. Accordingly, your personal data shall be processed throughout the relevant legal prescription period specific to the process. Your personal data processed based on the condition of explicit consent for personal data processing shall be destroyed in the first destruction cycle if you withdraw your explicit consent. Please review section 6 of this Disclosure in term of your requests for destruction of your personal data.

6. Your Rights Pursuant to the LPPD

We hereby inform you that you are entitled to the following rights as a data subject in accordance with article 11 of the LPPD:

- To find out whether your personal data was processed,
- To request pertinent information if your personal data was processed,
- To find out the purpose of processing and whether your personal data was purposefully used,
- To find out local and foreign third parties to whom your personal data was transferred,
- To request correction of your personal data if it was incompletely or incorrectly processed, and request notification of this procedure to third parties to whom your personal data was transferred,
- To request deletion or destruction of your personal data in case the reasons for processing no longer exist and, in this scope and if your personal data were processed incompletely or incorrectly, to request notification of performed procedures to third parties, to whom your personal data was transferred, even though your Personal Data was processed pursuant to the LPPD and other provisions of applicable law,
- To object to an outcome against the person due to the analysis of your processed data exclusively by means of automated systems,
- To request compensation if they incur losses due to unlawful processing of personal data.

You can submit your applications, concerning your rights mentioned above, to our Company by completing the Data Subject Application Form available on <https://www.daikin.com.tr/daikin-kisisel-verilerin-korunmasi> (in writing or electronically by means of registered e-mail (KEP) address, secure e-signature, mobile signature or your e-mail address that you previously notified to our Company and that is registered in our systems with information / documents* (e.g. T.R. ID no. or passport number for citizens of our countries, residence / work address for notification, mobile phone / telephone / fax number, e-mail address) that validate your identity in order to enable our Company to identify that you are the real beneficiary) pursuant to the provisions of the Communiqué on Principles and Procedures for Application to the Data Controller or through the channels specified in the Data Subject Application Form of the data controller in compliance with the principle and procedure explained above and regulated in the applicable legislation. Your applications shall be finalized at no charge, as soon as possible and at the latest within thirty (30) days according to the nature of your request; however, a fee may be charged to you according to the tariff to be determined by the Personal Data Protection Board if the procedure requires additional costs.

* We would like to remind you that no private personal data (e.g. religion or blood type information) should be included in the scope of such documents.

